

EDUCATOR DEDUCTIONS

Client: _____

Tax Year _____

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Arts & Crafts	
Audio Visual	
Books	
Decorations	
Food	
Grade Books	
Rentals	
Software	
Film/Processing	
Photocopying	
Printing	
Publications	
Party Supplies	
Tools	
Trophies	
Prizes & Awards	
Stationery	
Other	
Other _____	
Total	
Dues	
E & O Insurance	
Job Seeking	
Legal Fees	
Licenses	
Memberships	
Seminars	
Continuing Ed	
Resumes	
School Functions	
Other	
Other _____	
Total	
See Vehicle, Travel & Entertainment Worksheet	

Faxes	
Pay phone	
Cellular	
2nd Line	
Beeper/Pager	
Answering Service	
Other	
Other _____	
Total	
Camera	
Desk	
Chair	
Filing Cabinet	
Cell phone	
Tape Recorder	
Other	
Other	
Other _____	
Total	
Laundry	
Lab Coats	
Other	
Other _____	
Total	
Storage	
Other	
Other _____	
Total	

Prepared By: _____

BLM Tax Service
7177 Brockton Avenue, Suite 108
Riverside CA 92506

08/06/09